
Public Comment & Correspondence:

Administration

Call to Order:

President Sonja Maynard called to order the regular meeting of the Library Board at 4:34pm.

Roll Call:

Present: Nancy Walzer, Jamie Holcomb, Christine Purple, Cheryl Miller, Sonja Maynard, Sandy Nielsen and Peggy Campbell. Absent: Marcia Woods Others present: Samantha Reid-Goldberg, Gary Evans

Approval of Agenda for June 18, 2024

Action: J. Holcomb moved to approve the agenda. N. Walzer seconded the motion. Yes: 7 No: 0. The motion was adopted.

Approval of Minutes for May 21, 2024

Action: N. Walzer moved to approve the minutes. P. Campbell seconded the motion. Yes: 7 No: 0. The motion was adopted.

Proposed Calendar of Closings 2024-2025

Action: P. Campbell moved to approve the proposed calendar of closings. It was seconded by C. Miller. Yes: 7 No: 0. The motion was adopted.

Schedule of Board Meeting Dates 2024-2025

Action: P. Campbell moved to approve the proposed meeting time change and schedule. It was seconded by C Purple. Yes: 7 No: 0. The motion was adopted.

Finance

a. Treasurer's Report: May, 2024

Action: J. Holcomb made a motion to approve the 4th Quarter Budget Amendment. P. Campbell seconded it. Yes: 7 No: 0. The motion was adopted.

1. Review of expenditures over \$1500

b. 4th Quarter Budget Amendment

Action: J. Holcomb made a motion to approve the Treasurer's report for May, 2024. N. Walzer seconded it. Yes: 7 No: 0. The motion was adopted.

c. 2024-25 Proposed Budget

Action: P. Campbell moved to approve the proposed budget. C. Purple seconded the motion. Yes: 7 No: 0. The motion was adopted.

d. General Appropriations Act:

Action: P. Campbell made a motion to approve the General Appropriations Act for 2024-25. C. Miller seconded it. Yes: 7 No: 0. The motion was adopted.

e. L-4029

f. 2023-24 Audit Services: Lake Michigan CPA Services

Action: J. Holcomb moved to approve the use of Lake Michigan CPA Services for the 2023-24 Audit. N. Walzer seconded the motion. Yes: 7 No: 0. The motion was adopted.

g. HCL Endowment Request

Personnel

a. Director's Annual Review: \$5000 raise for 24-2025 year, \$5000 bonus for 23-2024 year.

Action: J. Holcomb moved to approve a raise for Library Director for the next fiscal year and a bonus for the current fiscal year. P. Campbell seconded the motion. Yes: 7 No: 0. The motion was adopted

Strategic Plan:

a. Questionnaire

Suggestions were made to include township on questionnaire, get any other additions or suggestions to Samantha by Friday June 28.

Director's Report

Upcoming Programming:

June: Matinee Movie- June 20

Book Club- June 25

Craft Night-

June 27—Candle Painting

Summer Reading Schedule:

(Olivia is also considering having one or more drop-in events)

Family Fun Nights	Tween Nights		Teen Nights	Storytime
Kick Off Party--June 25	July 5		June 28	Sensory Play--June 28
Trivia--July 2	July 18		July 11	July 5
Backyard Adventure--July 9	August 1		July 25	July 12
Adventure in Space-- July 16				July 19
Movie and Craft Night--July 23				Sensory Play--July 26
Carnival Adventure-- July 30				August 2

*Renee Wallace and Olivia both painted some of the windows in the library sticking with the Library Adventure theme.

Adult Summer Reading: We are also offering an Adult Summer Reading Program, with a reading challenge and a night of Reading Trivia for the adult participants to get involved on Wednesday, July 10 (6pm).

Art Fair Library Outreach Event: Looking for volunteers to sit for an hour or two on either the 3rd of July or the 4th. We will be handing out bottled water, glow sticks, and collecting surveys from the community. Hoping for volunteers before paying staff.

Friends of the Library Membership Drive: Postcards have been mailed out for the 2024-25 membership drive.

Discussion

Ask director to keep notes on remote v. in-person work, and what it might need to be. Currently maintains a 4 day a week M-Th schedule.

Adjournment

Action: J. Holcomb moved that the meeting be adjourned at 5:49 pm. N. Walzer seconded the motion. Yes: 7 No: 0. The motion was adopted.

Recorded by:

S. Nielsen, Secretary