

**Public Comment & Correspondence:**

**Administration**

---

Call to Order:

President Sonja Maynard called to order the regular meeting of the Library Board at 4:34pm.

Roll Call:

Present: Nancy Walzer, Jamie Holcomb, Christine Turple, Cheryl Miller, Sonja Maynard, Sandy Nielsen and Peggy Campbell. Absent: Marcia Woods Others present: Samantha Reid-Goldberg, Gary Evans

Approval of Agenda for June 18, 2024

**Action: J. Holcomb moved to approve the agenda. N. Walzer seconded the motion. Yes: 7 No: 0. The motion was adopted.**

Approval of Minutes for May 21, 2024

**Action: N. Walzer moved to approve the minutes. P. Campbell seconded the motion. Yes: 7 No: 0. The motion was adopted.**

Proposed Calendar of Closings 2024-2025

**Action: P. Campbell moved to approve the proposed calendar of closings. It was seconded by C. Miller. Yes: 7 No: 0. The motion was adopted.**

Schedule of Board Meeting Dates 2024-2025

**Action: P. Campbell moved to approve the proposed meeting time change and schedule. It was seconded by C Turple. Yes: 7 No: 0. The motion was adopted.**

**Finance**

---

a. Treasurer's Report: May, 2024

**Action: J. Holcomb made a motion to approve the 4<sup>th</sup> Quarter Budget Amendment. P. Campbell seconded it. Yes: 7 No: 0. The motion was adopted.**

1. Review of expenditures over \$1500

b. 4<sup>th</sup> Quarter Budget Amendment

**Action: J. Holcomb made a motion to approve the Treasurer's report for May, 2024. N. Walzer seconded it. Yes: 7 No: 0. The motion was adopted.**

c. 2024-25 Proposed Budget

**Action: P. Campbell moved to approve the proposed budget. C. Turple seconded the motion. Yes: 7 No: 0. The motion was adopted.**

d. General Appropriations Act:

**Action: P. Campbell made a motion to approve the General Appropriations Act for 2024-25. C. Miller seconded it. Yes: 7 No: 0. The motion was adopted.**

e. L-4029

f. 2023-24 Audit Services: Lake Michigan CPA Services

**Action: J. Holcomb moved to approve the use of Lake Michigan CPA Services for the 2023-24 Audit. N. Walzer seconded the motion. Yes: 7 No: 0. The motion was adopted.**

g. HCL Endowment Request

**Personnel**

---

a. Director's Annual Review: \$5000 raise for 24-2025 year, \$5000 bonus for 23-2024 year.

**Action: J. Holcomb moved to approve a raise for Library Director for the next fiscal year and a bonus for the current fiscal year. P. Campbell seconded the motion. Yes: 7 No: 0. The motion was adopted**

**Strategic Plan:**

a. Questionnaire

Suggestions were made to include township on questionnaire, get any other additions or suggestions to Samantha by Friday June 28.

### **Director's Report**

---

#### **Upcoming Programming:**

**June:** Matinee Movie- June 20

Book Club- June 25

Craft Night-

June 27—Candle Painting

#### **Summer Reading Schedule:**

(Olivia is also considering having one or more drop-in events)

Family Fun Nights	Tween Nights	Teen Nights	Storytime
Kick Off Party--June 25	July 5	June 28	Sensory Play--June 28
Trivia--July 2	July 18	July 11	July 5
Backyard Adventure--July 9	August 1	July 25	July 12
Adventure in Space-- July 16			July 19
Movie and Craft Night--July 23			Sensory Play--July 26
Carnival Adventure-- July 30			August 2

\*Renee Wallace and Olivia both painted some of the windows in the library sticking with the Library Adventure theme.

**Adult Summer Reading:** We are also offering an Adult Summer Reading Program, with a reading challenge and a night of Reading Trivia for the adult participants to get involved on Wednesday, July 10 (6pm).

**Art Fair Library Outreach Event:** Looking for volunteers to sit for an hour or two on either the 3<sup>rd</sup> of July or the 4<sup>th</sup>. We will be handing out bottled water, glow sticks, and collecting surveys from the community. Hoping for volunteers before paying staff.

**Friends of the Library Membership Drive:** Postcards have been mailed out for the 2024-25 membership drive.

### **Discussion**

---

Ask director to keep notes on remote v. in-person work, and what it might need to be. Currently maintains a 4 day a week M-Th schedule.

### **Adjournment**

---

**Action:** J. Holcomb moved that the meeting be adjourned at 5:49 pm. N. Walzer seconded the motion. Yes: 7 No: 0. The motion was adopted.

#### **Recorded by:**

S. Nielsen, Secretary